

**OFFICE OF THE MEDICAL SUPERINTENDENT  
GURU GOBIND SINGH GOVT. HOSPITAL  
RAGHUBIR NAGAR , NEW DELHI – 110027.**

MANUAL – 14

Information available in an electronic form  
Section 4 (1)(b) (xiv)

| <b>S.No.</b> | <b>Activities for which electronic data available</b>                                             | <b>Nature of information available</b>                                                          | <b>Can it be shared with Public</b> | <b>Is available on website or being used as back and data base</b> |
|--------------|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------------------------------------------|
| 1            | Website of hospital through DHS                                                                   | details of services                                                                             | Yes                                 | Yes                                                                |
| 2            | Death and Birth Registration                                                                      | Particulars of Births & Deaths                                                                  | No                                  | No                                                                 |
| 3            | Notice inviting Tenders for Outsource Services and Procurement of stores                          | Tender documents containing terms and conditions.                                               | Yes                                 | Yes                                                                |
| 4            | Pay Roll and GPF                                                                                  | Details of salaries and GPF of each employees                                                   | No                                  | No                                                                 |
| 5            | RTI Monthly/Quarterly reports                                                                     | Details of RTI received/disposed                                                                | Yes                                 | Yes                                                                |
| 6            | Information about the hospital & services under section 4(1)(b) of RTI Act, intern of 17 manuals. | Details of Information related Hospital & Services                                              | Yes                                 | Yes                                                                |
| 7            | CPA orders/indent for Drugs, Stock Position, Supply Orders etc.                                   | Details of procurement of Drugs & Surgical consumable's through CPA under DHS & Stock position. | No                                  | No                                                                 |
| 8            | Details of SR/JR Interviews & their results.                                                      | SR/ JR Vacancies, Interview details                                                             | Yes                                 | Yes                                                                |